



NORTH LINCOLNSHIRE SCHOOL SPORT NETWORK RISK ASSESSMENT REPORT FORM

Please read Guidance Notes before completing

PART 1 – For completion by Competent Assessor					
Unit/Service Area:	North Lincolnshire School Sport Network	Location:	Appleby Frodingham Works Athletics Club, Scunthorpe DN16 1AA	Assessment Ref:	Venue & Activity RA
Assessment by:	North Lincolnshire School Sport Network		Last Assessment::		
Assessment date:				To be reviewed by (Target Date)	

Hazard	Consequences	Persons Affected	Existing Control Measures	Severity X	Likelihood	= Current Risk With Controls	Additional Control Measures (Where appropriate)	Severity	Likelihood	Residual Risk
Outdoor playing surfaces. E.g 3G/4G synthetic pitch etc. Contamination with fluids. Structural faults or tears.	Slip or trip accidents resulting in various injuries dependent on the type of fall.	Students Staff Adults	<ul style="list-style-type: none"> Pre session inspection of the playing area by coaches or instructors to identify and remove or clear hazards where it is safe to do so. Where removal is not safe, report the hazard to the centre manager/ground staff If hazards cannot be removed an alternate competition area should be found or the competition area reduced by excluding the hazards with cones or similar markers. NLSSN staff and School Staff ensure that ground contamination does not occur due to participants knocking over liquids / dropping litter. No food allowed on court. 	3	1	3	Review the occurrence of hazards and investigate reports from coaches and instructors. Communicate concerns to individual site owners and reassess the need to use sites which regularly pose a risk.	3	1	3
Incorrect footwear, obstructions, loss of balance, physical challenges and collision during session activities.	Tripping and falling. Various resultant injuries dependent on the type of fall.	Students. Staff	<ul style="list-style-type: none"> Pre session inspection of the playing area to identify and remove hazards where it is safe to do so. (See above) Correct footwear is specified to participants prior to the competition programme. NLSSN staff and School Staff will disallow participation if the footwear is inappropriate. NLSSN and School Staff supervise the session activities and ensure physical or violent conduct is not permitted. 	2	3	6	Continue to monitor accidents and incidents at the competition to allow common trends to be identified. Review risk assessments and controls accordingly.	3	2	6

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Illness caused by an unknown or pre existing known medical condition.	Dependant on the type of ill health condition. The severity of resultant illness may depend on the speed of drug being self administered or the prompt first aid and medical attention received.	Staff Students Adults	<ul style="list-style-type: none"> Pre-existing medical conditions must be notified by School Staff to NLLSSN staff Any medication required is with the person who requires it, e.g. asthma inhaler NLSSN staff phone to be available to summon prompt medical assistance without leaving the casualty. NLSSN staff trained to first aid at work level. An appropriately stocked first aid kit is present at each competition. Additional first aid can be found at the AFWAC reception OPEN 8am -4pm. 	2	3	6	6	NLSSN staff to ensure a mobile phone signal are available at their location. School Staff to report any concerns which they have regarding the declaration of medical illness or any perceived failing in the arrangements, to facilitate the review of risk assessments and controls measures accordingly.	2	3	6
Physical activities and the use of sports equipment, collisions, misuse of sports equipment, horseplay	Various injuries due to sprains and strains.	Students Staff.	<ul style="list-style-type: none"> The session activity is planned and supervised by NLSSN staff and School Staff. Adequate warm up time given. No chewing gum permitted during the competition/event. No jewellery allowed to be worn. Sports equipment is checked by NLSSN staff. Only appropriate equipment to be used, appropriate to age of students involved. Sports equipment is only used in way it was intended. Collision of players to be minimised through clear rule explanation. Glasses: sports lenses should be worn if possible. No deliberate foul play. Players are informed of disciplinary and removal from competition can be actioned. Sports clothing recommended – no hooded clothing 	3	3	9	9	Instructors and coaching staff to report concerns to facilitate the review of risk assessments and controls measures accordingly.	2	3	9

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Perspiration, increased body temperature and high ambient temperatures.	Dehydration / heat induced illness causing nausea, vomiting or unconsciousness.	Students Staff.	<ul style="list-style-type: none"> Session participants reminded to bring drinking water or other suitable fluids to coaching / activity sessions. Drinking water or vending or catering facilities are not available on site. 	3	1	3	Make enquiries with venue owners and assess the availability of drinking water at the site.	3	1	3
Delivery of first aid by coaches.	<p>Transfer of biological blood borne infection between the coach and the patient.</p> <p>Contaminated bandages and wipes may pose a biological hazard.</p> <p>Accurate instruction and site access is required for the emergency services.</p>	Students Staff	<ul style="list-style-type: none"> First aid staff to have face shields and impervious gloves to allow adequate infection control when administering first aid. First aid kits to have biohazard bags to place contaminated first aid provisions in i.e. wipes, gloves etc. A method of anti-bacterial cleansing available. NLSSN staff to know the full site address for the location of the coaching sessions. Vehicular access for paramedics is to be maintained at all times. 	1	5	5	Coaches to report any concerns which they have regarding the first aid arrangements to facilitate the review of risk assessments and controls measures accordingly.	1	5	5
Session participants or spectators may become violent or aggressive.	Physical injury and anxiety.	Students Staff Adults	<ul style="list-style-type: none"> NLSSN and School Staff supervise the matches and ensure physical or violent conduct is not permitted. Competitors are not to be left unsupervised with spectators and members of the public. 	4	1	4	Instructors and coaching staff to report all violent and aggressive incidents to their manager to allow an investigation to take place.	4	1	4

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Discarded litter from session activities such as drinks bottles etc.	Slip trip and fire hazards.	Students Staff Adults	<ul style="list-style-type: none"> NLSSN and School Staff supervise the activities and ensure that students take all of their rubbish with them or dispose of it correctly at the site. 	3	1	3	Monitor and review control measures.	3	1	3
Vehicle hazards outside the venue.	Coaches and session participants being struck by vehicles.	Staff Students Adults	<ul style="list-style-type: none"> Where possible venues are selected with adequate off road parking facilities. Parking available adjacent to playing areas. 	4	1	4	Instructors and coaching staff to report to their manager, all sites without adequate parking or where vehicle hazards are significant, to allow an investigation to take place.	4	1	4
Fire or similar emergency event at the venue.	Effects of fire or smoke. Possible fatalities.	Staff Students Adults	<ul style="list-style-type: none"> All fire exits routes must be clear and doors must be unlocked. Check with reception to ascertain if any practice drills are planned for that day. Communicate the fire evacuation procedure at the site to all persons present and the session participants i.e. the location of the exit route and the location of the assembly point. The participants list will be used to undertake a roll call at the assembly point. A mobile phone is available to contact emergency services if outside of AFWAC Office opening hours. Health & Safety briefing to be given for all attending, to include details of evacuation procedures. 	5	1	5	Cooperate with the owners of the venues to ensure that procedures are adequate, communicated and maintained.	5	1	5

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Weather condition deterioration.	Onset of deteriorating (rain; sleet; snow; cold) or extreme weather conditions (heat; sun exposure)	Staff Students Adults	<ul style="list-style-type: none"> Check weather forecast prior to event and surface conditions. Check if shelter available at pitches. If not adequate cover available organise access to changing areas for temporary shelter in the event of deteriorating conditions and possible cancellation if persists. Allow students not involved in games to shelter indoors if needed in extreme heat. All schools should bring own sunscreen/sun shelter or ensure children adequately dressed for conditions. 	2	3	6	Monitor and ongoing review throughout event. Cooperate with the owners of the venues to ensure that procedures are adequate, communicated and maintained.	2	3	6

RISK						
Severity	5	5 (O)	10 (O)	15 (R)	20 (R)	25 (R)
	4	4 (Y)	8 (O)	12 (O)	16 (R)	20 (R)
	3	3 (Y)	6 (Y)	9 (Y)	12 (O)	15 (Y)
	2	2 (G)	4 (G)	6 (Y)	8 (Y)	10 (Y)
	1	1 (G)	2 (G)	3 (G)	4 (Y)	5 (Y)
G - Green Y - Yellow O - Orange R - Red		1	2	3	4	5
		Likelihood				

SEVERITY	
5	Fatality - Self explanatory
4	Major injury - As classified under RIDDOR
3	+ 3 day - As classified by RIDDOR
2	Minor Injury /First Aid - First aid administered
1	Negligible impact - No first aid administered

LIKELIHOOD	
5	Almost Certain - Self explanatory (>90%)
4	Probable - Likely to occur (>50% - <90%)
3	Possible - Has the potential to occur (>10% - <50%)
2	Remote - Unlikely to occur (>1% - <10%)
1	Improbable – Not foreseeable (<1%)

RISK ASSESSMENT MATRIX

SEVERITY (S) X LIKELIHOOD (L) = RISK. (R)

The aim is to reduce the risk by prevention or control measures so far as is reasonably practicable

Explanatory Note:

Risk

- Very High - (RED) *(Do not proceed without reducing the risk using further control measures)*
- High - (ORANGE)
- Medium - (YELLOW)
- Low - (GREEN)